



# April Board of Directors Minutes

IndyGo

Apr 22, 2021 at 5:00 PM EDT

@ Virtual & 1501 W. Washington St - IndyGo HQ

## **ACTION ITEM A – 1**

### **Attendance**

#### **Members Present:**

Bart Brown, Charlie Carlino, Mark Emmons, Inez Evans, Mark Fisher, Adairius Gardner, Greg Hahn, Chelci Hunter, Patricia (Pat) Rios, Mike Roth, Jill Russell, Paul Williams

#### **Members Present (Remote):**

Lise Pace, Ryan Wilhite, Richard Wilson

#### **Members Absent:**

Lacy Johnson

#### **Guests Present (Remote):**

Linda Gosnell

#### **1. Call to Order and Roll Call (Presenters: Greg Hahn, Jill Russell)**

 [board cover 2021 apr22.docx](#)

 [A AGENDA for April 22, 2021 Board Meeting.docx](#)

Chairman Greg Hahn called the meeting to order at 5:02pm. General Counsel Jill Russell called the roll. Three (3) members present in person and two (2) members present remotely via Zoom. There was a quorum. Board Vice Chair Adairius Gardner arrived for the start of the Regular Agenda and was recognized upon arrival.

#### **2. Awards and Commendation (Presenters: Inez Evans)**

 [A1 Awards & Commendation April.docx](#)

 [A1 March 2021 Safe Drivers Board report.docx](#)

President/CEO Inez Evans gave an update on the Awards and Commendations for March 2021. Recognized were safe drivers for March 2021 and March 2021 Operations Employee of the month.

#### **3. Committee Chairperson Reports (Presenters: Richard Wilson, Adairius Gardner)**

Finance Committee - Richard Wilson

Service Committee - Adairius Gardner

 [A Finance Committee Chair Report April.docx](#)

 [A Service Committee Chair Report April.docx](#)

The reports were presented and entered into the record. Service Committee Member Lise Pace read the Service Chair Report in the absence of Service Committee Chair Adairius Gardner.

#### **4. Consent Agenda (Presenters: Greg Hahn)**

##### **Motion:**

Approval of Consent Agenda

Motion moved by Mark Fisher and motion seconded by Richard Wilson. Mark Fisher - AYE, Richard Wilson - AYE, Lise Pace - AYE, Pat Rios - AYE; Motion passed 4-0; Adairius Gardner not present for vote. Lacy Johnson – Absent

1. Consideration and Approval of Minutes from Board Meeting held on March 25, 2021  
 [A-1 March Board of Directors Minutes.docx](#)
2. A-2: Consideration and Approval of North and South Charging Interior Improvements and Assessments – Woolpert, Inc. (Presenters: LaTeeka Washington)  
 [A-2 North & South Charging Interior Improvements & Assessments-Woolpert Inc.docx](#)
3. A-3: Consideration and Approval of IFB 21-02-382 Bus/BRT Shelter Cleaning & Maintenance (Presenters: Paul Williams)  
 [A-3 Bus BRT Shelter Cleaning Maintenance 04.2021.docx](#)

## 5. Regular Agenda (Presenters: Greg Hahn)

1. A-4: Consideration and Approval of the Purchase of Driver Simulator Upgrades (Presenters: Mark Emmons)  
 [A-4 Simulator Software.docx](#)

In 2020, IPTC purchased property that belonged to Celadon Trucking Company. Part of the purchase included four (4) driving simulators set up for semi-truck driving. After investigation, information was obtained that found that the four (4) simulators can be converted to the TransitSim 7 Series Bus Driving Simulation Package.

The cost of converting those four (4) simulators will be less than purchasing one (1) new simulator. IPTC reached out to L3Harris to inquire about the upgrade of the simulators. L3Harris has committed to coming to IPTC to disassemble the four (4) units and ship them to Salt Lake City, UT, to their home office for the upgrades. They will also hold the units at their facility until IPTC is ready to take delivery of the units. There will be no additional cost to IPTC and is included in the final price.

### **Motion:**

Approval of the Purchase of Driver Simulator Upgrades

Motion moved by Patricia (Pat) Rios and motion seconded by Lise Pace. Adairius Gardner - AYE, Mark Fisher - AYE, Richard Wilson - AYE, Lise Pace - AYE, Pat Rios - AYE; Motion passed 5-0; Lacy Johnson – Absent

2. A-5: Consideration and Approval of Commitment of 2018 Bond Proceeds for the Purple Line (Presenters: Bart Brown)  
 [A-5 Purple Line Funding.docx](#)

In 2018 the IPTC Board and the City-County Council approved a bond issuance to fund: 1.) Purple Line Rapid Transit; 2.) Blue Line Rapid Transit; 3.) Local Bus and Paratransit Infrastructure; 4.) Bus replacement; and 5.) Contingency fund for any of the listed projects. The distribution of the funds was recommended by IPTC staff and approved by the IPTC Board via the Five Year Capital Plan. As part of its review process for the Small Starts Grant that will fund 50% of the cost of the Purple Line, the Federal Transit Administration (FTA) has asked IPTC staff for verification of committed local funds for IPTC's share. Staff has submitted most of the documentation needed for the review up to this point. FTA still has questions surrounding the commitment of the 2018 Bond Proceeds. Approval of this action will provide verification of IPTC's funding obligations.

During discussion, it was moved and seconded by the Board to include the Blue Line within this commitment. Finance Chair and Board Treasurer Richard Wilson stated to the Board that as previously stated, this item was not heard at the Finance Committee meeting but that Mr. Brown had called him

during this process and they had a lengthy discussion about this and Mr. Wilson stated that he sees no reason why the Board should not approve this.

**Motion:**

Approval to Amend A-5 Action to Include Purple Line & Blue Line

Motion moved by Richard Wilson and motion seconded by Mark Fisher. Adairius Gardner - AYE, Mark Fisher - AYE, Richard Wilson - AYE, Lise Pace - AYE, Pat Rios - AYE; Motion passed 5-0; Lacy Johnson – Absent

**Motion:**

Approval of Commitment of 2018 Bond Proceeds for the Purple Line & Blue Line

Motion moved by Richard Wilson and motion seconded by Adairius Gardner. Adairius Gardner - AYE, Mark Fisher - AYE, Richard Wilson - AYE, Lise Pace - AYE, Pat Rios - AYE; Motion passed 5-0; Lacy Johnson – Absent

3. A-6: Consideration and Approval of Real Estate Acquisition, 8915 S. Madison Ave, Indianapolis, IN (Presenters: Jill Russell)

 [A-6 8915 S Madison.docx](#)

 [A-6 8915 S Madioson RESOLUTION 2021.docx](#)

 [A-6 LEGAL DESCRIPTION for Action Item and Resolution.docx](#)

IPTC has secured locations along or near the rapid transit lines where the batteries for those buses can be charges while in service. One of those locations is at 8925 S. Madison. The owner of the adjacent empty lot at 8915 S. Madison, approached IPTC offering to sell the real estate. As required by statute, IPTC acquired the necessary two appraisals assessing the fair market value.

Later the meeting, the resolution was amended in “Section 5” to remove the wording of “One Hundred Seven Thousand Five Hundred Dollars (\$107,500.00). It will be the average of the two (2) excepted appraisals. It was moved and seconded and motion passed to amend "Section 5" of Resolution 2021-05.

**Motion:**

Approval of Real Estate Acquisition, 8915 S. Madison Ave, Indianapolis, IN

Motion moved by Adairius Gardner and motion seconded by Mark Fisher. Adairius Gardner - AYE, Mark Fisher - AYE, Richard Wilson - AYE, Lise Pace - AYE, Pat Rios - AYE; Motion passed 5-0; Lacy Johnson – Absent

**Motion:**

Approval to Amend "Section 5" of Resolution 2021-05 to not Exceed the Average of the Two (2) Excepted Appraisals

Motion moved by Richard Wilson and motion seconded by Lise Pace. Adairius Gardner - AYE, Mark Fisher - AYE, Richard Wilson - AYE, Lise Pace - AYE, Pat Rios - AYE; Motion passed 5-0; Lacy Johnson – Absent

**Motion:**

Approval of Resolution 2021-05 as Amended

Motion moved by Mark Fisher and motion seconded by Adairius Gardner. Adairius Gardner - AYE, Mark Fisher - AYE, Richard Wilson - AYE, Lise Pace - AYE, Pat Rios - AYE; Motion passed 5-0; Lacy Johnson – Absent

## 6. Information Items (Presenters: Greg Hahn)

1. I-1: Mobility Advisory Committee (MAC) Update (Guests: Cori Wills)

 [I-1 Mobility Advisory committee minutes.docx](#)

 [MAC Agenda & Roll Call 3.17.21.pdf](#)

 [MAC monthly numbers.xlsx](#)

Mobility Advisory Committee (MAC) Member Linda Gosnell gave an update to the Board.

2. I-2: Consideration of Receipt of the Finance Report for March 2021 (Presenters: Bart Brown)

 [I-2 March 2021 Financials Summary.pdf](#)

Chief Financial Officer Bart Brown gave an update on the finance report for March 2021.

3. I-3: DBE Department Update (Presenters: Chelci Hunter)

 [I-3 Supplier Diversity Board Update - April 2021..pptx](#)

Senior Supplier Diversity Officer Chelci Hunter gave an update on the DBE Department to the Board.

4. I-4: Beyond ADA Update (Presenters: Ryan Wilhite)

 [I-4 Apr2021 BoardUpdate NextSteps.docx](#)

Manager of Special Projects and Regional Mobility Integration Ryan Wilhite gave an update to the Board on IndyGo's ADA Paratransit Next Steps: Beyond ADA.

5. I-5: Transportation Network Companies – Increase in Ridership (Presenters: Mike Roth)

 [I-5 TNC Option Term 4.22.21.docx](#)

Senior Director, Mobility Solutions Michael Roth gave an update to the Board on Transportation Network Companies.

6. I-6: CEO Report (Presenters: Inez Evans)

 [I-6 CEO Report.docx](#)

President/CEO Inez Evans gave an update to the Board. The update included photos from the March 18, 2021 National Transit Appreciation Day and photos from IndyGo's new East Campus showing the setup from the Marion County Public Health Department for the use as a COVID-19 vaccine clinic.

7. I-7: 2020 Annual Transit OPS Performance Report (TOPR) (Presenters: Aaron Vogel)

 [I-7 IndyGo 2020 TOPR Figures v8.pptx](#)

 [I-7 2020 Transit Operations Performance Report.pdf](#)

The Board received an update on 2020 Annual Transit OPS Performance Report (TOPR).

8. I-8: Maintenance Service Trucks (Presenters: Paul Williams)

 [I-8 Service Truck 03.2021.docx](#)

Senior Director of Facilities and Preventative Maintenance Paul Williams gave an update to the Board on IndyGo's newest service trucks. These trucks are 2020 Ford F450 certified clean idle diesel engines. Trucks have utility liftgate storage beds with push and tow bumpers. Beds have been equipped with air compressors, lifting jacks, fluids and stocked with commonly needed road call parts. Mobile units have

laptops installed for diagnostics and handheld radios for communication with dispatch. Trucks are capable of topping off low fluids and jump-starting dead busses in route and layovers.

9. I-9: Section 5307 Transition Update (Presenters: Ryan Wilhite)

 [I-9 Apr2021 BoardUpdate 5307 5311 v2.docx](#)

The Board received an update on Section 5307/5311 Transition.

10. I-10: Department Reports (Presenters: Risk & Safety, Capital Projects, Public Affairs, Operations, Human Resources, Diversity/Inclusion & Workforce Development, Supplier Diversity)

 [I-10a Risk and Safety Board Report March-2021.docx](#)

 [I-10b PLANNING AND CAPITAL PROJECTS REPORT for April 2021.docx](#)

 [I-10c Public Affairs April Board Report.pdf](#)

 [I-10d March 2021 Operations Board Report.docx](#)

 [I-10e HR Board Report \(April 2021\).docx](#)

 [I-10f Diversity Inclusion and Workforce Development Board Report 4.21.docx](#)

 [I-10g DBE Board Report 4.21.docx](#)

## 7. **Adjourn**

On order of Chairman Greg Hahn and there being no objection, the meeting was adjourned at 6:08pm.

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Jill D. Russell  
General Counsel